

CABINET

Report of the meeting held on Tuesday, 3rd October, 2023 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr D.E. Clifford, Leader of the Council
Cllr M.L. Sheehan, Deputy Leader and Operational Services Portfolio Holder
Cllr M.J. Tennant, Deputy Leader and Major Projects and Property Portfolio Holder

Cllr J.B. Canty, Customer Experience, Transformation and Corporate Portfolio Holder

Cllr Sue Carter, Democracy, Strategy and Partnerships Portfolio Holder
Cllr P.G. Taylor, Finance Portfolio Holder

An apology for absence was submitted on behalf of Cllr G.B. Lyon.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **16th October, 2023**.

26. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

27. MINUTES –

The Minutes of the meeting of the Cabinet held on 12th September, 2023 were confirmed and signed by the Chairman.

28. FARNBOROUGH LEISURE AND CULTURAL HUB – NEXT STEPS – (Cllr Martin Tennant, Major Projects and Property Portfolio Holder)

The Cabinet considered Report No. REG2307, which set out an update on the current position in relation to the Leisure and Cultural Hub project and the next steps required to progress its delivery.

The Cabinet was informed that, in order to move forward the delivery of the new Leisure and Cultural Hub and meet the timescales associated with the Levelling Up funding awarded to the Council, it was now necessary to determine the final project scope and the schedule of accommodation to be included in the design. The Report also set out arrangements for the submission of planning applications, the commencement of negotiations regarding the sale of Council-owned land and the termination of associated leases to enable the construction of a mobility hub. Members also heard regarding the approach and timing for the Leisure Operator procurement and the budget required to complete the pre-construction phases of the project, along with the associated funding strategy and risks.

Members were informed that there were proposed amendments to the Report in respect of the wording of Recommendations 1, 2 and 3. In particular, the approach to finalise the sustainability and design, based on return-on-investment modelling, would now be considered by the Cabinet at its meeting on 17th October and would not be delegated, as had originally been proposed.

The Cabinet expressed strong support for the suggested approach for the progression of the project and considered that this would provide residents with excellent, modern facilities on the site.

The Cabinet RESOLVED that

- (i) the scope of the Leisure and Cultural Hub project, as set out in Report No. REG2307, as amended at the meeting, be approved as follows;
 - (a) Leisure and Cultural Hub to include:
 - Leisure Centre with the revised facilities mix, as set out in paragraph 3.12 of the Report
 - Shared café/bar with space for performance
 - Library and associated community space
 - Cultural space including art gallery, digital lab, collaboration space and studios
 - Customer access to Council and voluntary sector services
 - Council Offices
 - Meeting rooms
 - (b) Mobility Hub (circa 350 spaces)
 - (c) Skate park
 - (d) Play area;
- (ii) the progression of design development to RIBA Stage 3, planning submission and associated costs of up to £1,050 million, as set out in the Report, as amended at the meeting, be approved;
- (iii) the decision on the approach to sustainability for the building would be based on return-on-investment modelling and would be considered by the Cabinet at its meeting on 17th October, 2023;
- (iv) the project timetable, decision getaways and dependencies, as set out in the Report, be noted;
- (v) the intended land assembly process, as set out in the Confidential Appendix 1 of the Report, be approved;
- (vi) the estimated project budget and current funding strategy, as set out in the Report, be noted;
- (vii) the overall operator procurement and appointment approach, as set out in the Report, be approved;

- (viii) the immediate commencement of the operator procurement process, in accordance with the draft contract specification and conditions outlined in Appendices 2 and 3 of the Report, be approved;
- (ix) the Executive Head of Operations, in consultation with the Operational Services Portfolio Holder, be authorised to amend the procurement documentation, as required, throughout the process; and
- (x) the extending of the existing contract with Places Leisure to operate the Aldershot Pools and Lido, as set out in the Report, be approved, for a period of up to twelve months whilst the leisure operator procurement process is undertaken.

The Meeting closed at 7.32 pm.

CABINET

Report of the meeting held on Tuesday, 17th October, 2023 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr D.E. Clifford, Leader of the Council
Cllr M.L. Sheehan, Deputy Leader and Operational Services Portfolio Holder
Cllr M.J. Tennant, Deputy Leader and Major Projects and Property Portfolio Holder

Cllr J.B. Canty, Customer Experience, Transformation and Corporate Portfolio Holder

Cllr G.B. Lyon, Planning and Economy Portfolio Holder
Cllr P.G. Taylor, Finance Portfolio Holder

An apology for absence was submitted on behalf of Cllr Sue Carter.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **30th October, 2023**.

Before the meeting started, a minute's silence was observed in respect of the ongoing conflict in Israel and Palestine.

29. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

30. MINUTES –

The Minutes of the meeting of the Cabinet held on 3rd October, 2023 were confirmed and signed by the Chairman.

31. COUNCIL TAX SUPPORT SCHEME - REPORT FROM THE COUNCIL TAX SUPPORT TASK AND FINISH GROUP –

(Cllr Diane Bedford, Chairman of the Council Tax Support Task and Finish Group)

The Cabinet considered Report No. FIN2316, which set out the work carried out by the Council's Council Tax Support Task and Finish Group in respect of potential changes to the Council Tax Support Scheme. The Chairman welcomed Cllr Mrs. D.B. Bedford, Chairman of the Council Tax Support Task and Finish Group, who was attending to report on the Group's recommendations.

The Council Tax Support Task and Finish Group had met on 24th July, 2023, 30th August, 2023 and 26th September, 2023 to consider its recommendations to the Cabinet. The Group had considered the on-going impact the cost of living rises and had paid specific attention to a number of matters during its deliberations and these were set out in paragraph 2 of the Report. Having considered all relevant factors, the Group had recommended that a consultation should be undertaken regarding the

removal of the 88% maximum liability used to calculate awards. This would mean that working age residents on the lowest incomes would no longer be expected to pay a 12% contribution.

The Cabinet expressed gratitude to the Council Tax Support Task and Finish Group for its work in producing these recommendations.

The Cabinet RESOLVED that

- (i) the undertaking of a public consultation on options around the Council's Council Tax Support Scheme regarding a scheme change to remove the 88% maximum liability used to calculate awards, as set out in Report No. FIN2316, be approved;
- (ii) the presentation of a report on the outcome of the consultation and any subsequent proposals to amend the Council Tax Support Scheme at the Cabinet meeting on 6th February, 2024 be noted; and
- (iii) the deliberations and considerations of the Council Tax Support Task and Finish Group in arriving at its recommendation in resolution (i) above, as set out in the Report and in Appendix 1 of the Report, be approved.

32. LAWN TENNIS ASSOCIATION (LTA) INVESTMENT INTO PUBLIC TENNIS COURTS IN PARKS –

(Cllr Maurice Sheehan, Operational Services Portfolio Holder)

The Cabinet considered Report No. OS2314, which set out the Lawn Tennis Association's (LTA) programme of investment into public tennis courts in parks.

In introducing the Report and the LTA's proposals, the Operational Services Portfolio Holder informed the Cabinet that a representation had been received from Cllr Calum Stewart that had not been included in the Report or appendices. Cllr Stewart had raised concerns over the affordability, particularly to families, of the proposed charging structure. The Portfolio Holder also referred to photographs he had taken on Friday, 13th October to show the current condition of the tennis courts at Cove Green, Rectory Road and Manor Park. These photographs were now published on the Council's website.

Members were informed that the proposed agreement would result in the LTA funding renovation works to the value of £114,043 across the tennis courts at the above three sites. The scheme would involve the Council appointing an operator to run the booking system and other administration regarding the courts. Any surplus from the fees collected would be held in a sinking fund for the future maintenance of the tennis courts. The Report contained the full details of the LTA's proposals. In discussing the proposals, Members expressed concern that the fees should be set at as low as possible, whilst still making the scheme and the future maintenance of the courts viable. In that respect, it was decided to delegate the finalisation of the charging structure to the Executive Head of Operations, in consultation with the Operational Services Portfolio Holder.

The Cabinet expressed strong support for the scheme and considered that this would provide residents with excellent facilities for playing tennis.

The Cabinet

(i) **RESOLVED** that:

- (a) the LTA investment to renovate tennis courts at Manor Park, Cove Green Recreation Ground and Rectory Road Recreation Ground, in accordance with its investment in public tennis courts in parks scheme, as set out in Report No. OS2314, be approved;
- (b) the Executive Head of Operations, in consultation with the Corporate Manager – Legal and the Executive Head of Finance, be authorised to enter into the necessary funding agreement with the LTA to facilitate the grant award;
- (c) the appointment of an operator to run the booking system, administration of the parks' tennis courts and an outreach programme, at no cost to the Council, as set out in the Report, be approved;
- (d) the Executive Head of Operations, in consultation with the Operational Services Portfolio Holder, be authorised to research and implement an appropriate charging structure for the use of the parks' tennis courts, considering the comments made during the meeting in relation to the level of charges;
- (e) the use of Section 106 funding to replace the fencing across all three sites, as set out in the Report, be approved; and

(ii) **RECOMMENDED TO THE COUNCIL** that approval be given to the addition of £216,500 into the Capital Programme for 2023/24, funded from a combination of LTA grant and Section 106 contributions, as identified in paragraph 4.7 of Report No. OS2314.

33. **RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEE - SUPPORT FOR LOCAL ARMED FORCES COMMUNITY AND BRITISH GURKHA VETERANS –**

(Mr Ian Harrison, Executive Director)

The Cabinet considered Report No. DEM2307, which set out the work carried out by the Council's Overview and Scrutiny Committee in respect of support for the local armed forces community and British Gurkha Veterans.

Members were informed that the work had been carried out in response to a Notice of Motion that had been referred to the Committee by the Council at its meeting on 6th July, 2023. The Overview and Scrutiny Committee had held a Special Meeting on 7th September, 2023 to consider these matters and additional parties had been invited to give representations. The Committee had considered the representations that had been made and the information that had been provided. The findings of the

Committee and its recommendations for the Cabinet were set out in the Report under five headings:

- 1) Pensions for Gurkha Veterans
- 2) Disabled Facilities Grants
- 3) Employers Recognition Scheme – Gold Award
- 4) Single point of access in Rushmoor for advice – available to the whole military community
- 5) Build a stronger network between local organisations providing support for the military community

The Cabinet expressed gratitude to, in particular, the Cabinet Champion for the Armed Forces and the Overview and Scrutiny Committee for their work in producing these recommendations.

The Cabinet RESOLVED that the recommendations from the Overview and Scrutiny Committee, as set out in Report No. DEM2307, be approved, subject to any letter from the Council in respect of these matters being signed jointly by the Leader of the Council and the Cabinet Champion for the Armed Forces and the removal of any reference in the recommendations to the 'Shadow Armed Forces Champion'.

34. **FARNBOROUGH LEISURE AND CULTURAL HUB – APPROACH TO SUSTAINABILITY –**

(Cllr Martin Tennant, Major Projects and Property Portfolio Holder)

The Cabinet considered Report No. REG23087, which set out a proposed approach to sustainability in relation to the Leisure and Cultural Hub project.

The Cabinet was reminded that, at its meeting on 3rd October, it had agreed that it would consider a report at this meeting to agree the approach to sustainability and investment in PassivHaus, based on a detailed piece of work carried out by the Council's architects, GT3, and cost consultants, Artelia, to look at the return on investment. The Report set out three options and, in discussing these, the Cabinet had no hesitation in supporting Option C which would result in full PassiveHaus certification. Members considered that, despite requiring a higher initial outlay, this option would be the best option for the Council in terms of payback period and sustainability credentials.

The Cabinet RESOLVED that

- (i) the proposed approach to design development pursuing full PassiveHaus accreditation, with the associated capital investment of £8,164,000, as set out in Report No. REG2308, be approved;
- (ii) the final decision to proceed with the implementation of the resulting design being subject to the overall affordability assessment, to be considered in June, 2024, be approved; and
- (iii) the additional costs for abortive fees and redesign, estimated at £880,000 (excluding VAT) and the delays to the programme, estimated at 10-12 weeks,

should a decision be taken not to proceed with the full PassivHaus design later in the project, be noted.

The Meeting closed at 8.08 pm.

CABINET

Report of the meeting held on Tuesday, 21st November, 2023 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr D.E. Clifford, Leader of the Council
Cllr M.L. Sheehan, Deputy Leader and Operational Services Portfolio Holder
Cllr M.J. Tennant, Deputy Leader and Major Projects and Property Portfolio Holder

Cllr J.B. Canty, Customer Experience, Transformation and Corporate Portfolio Holder

Cllr Sue Carter, Democracy, Strategy and Partnerships Portfolio Holder

Cllr G.B. Lyon, Planning and Economy Portfolio Holder

Cllr P.G. Taylor, Finance Portfolio Holder

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **4th December, 2023**.

35. **DECLARATIONS OF INTEREST –**

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

36. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 17th October, 2023 were confirmed and signed by the Chairman.

37. **COUNCIL PLAN AND RISK REGISTER QUARTERLY UPDATE JULY TO SEPTEMBER 2023/24 –**

(Cllr Sue Carter, Democracy, Strategy and Partnerships Portfolio Holder)

The Cabinet received Report No. ACE2308, which set out progress in delivering the Council Plan projects during the second quarter of 2023/24. Members were informed that progress against key activities and projects was included in the Report, along with the Council's business performance monitoring information and the Council's Corporate Risk Register. It was reported that, at the end of the second quarter, 90% of projects/activities were on track, with the remainder showing an amber status. No project had a red status.

In considering the Report, Members expressed satisfaction with the Council's performance levels and discussed matters around the uptake of digital services, the administration of fixed penalty notices, recycling and residual waste and missed bin collections.

The Cabinet NOTED the progress made towards delivering the Council Plan and the changes highlighted in the Corporate Risk Register, as set out in Report No. ACE2308.

38. **REVIEW OF THE RUSHMOOR LOCAL PLAN 2014-2032 –**
(Cllr Gareth Lyon, Planning and Economy Portfolio Holder)

The Cabinet considered Report No. PG2334, which set out a review of the Rushmoor Local Plan.

The Cabinet was informed that the Council had been required to review the Rushmoor Local Plan in line with planning legislation. The review had been undertaken using the Planning Advisory Service's toolkit and this had highlighted actions that were required.

The Cabinet RESOLVED that

- (i) in accordance with the conclusions of the review of the Rushmoor Local Plan and as set out in Report No. PG2334, the Local Plan policies are in need of updating; and
- (ii) the review of the Local Plan policies on a full update basis be approved.

39. **CAR AND CYCLE PARKING STANDARDS SUPPLEMENTARY PLANNING DOCUMENT (SPD) –**
(Cllr Gareth Lyon, Planning and Economy Portfolio Holder)

The Cabinet considered Report No. PG2338, which set out the draft updated Car and Cycle Parking Standards Supplementary Planning Document (SPD) and sought agreement for this to be published for consultation.

Members were informed that the purpose of this update was to reflect a number of factors, including changes to policy, recent town centre planning applications, 2021 Census data and factual changes since the adoption of the SPD in 2017. In discussing the proposal, Members were assured that parking standards in non-town centre locations would be protected and would remain unaltered according to this proposal.

The Cabinet RESOLVED that the draft Car and Cycle Parking Standards SPD be approved for public consultation.

40. **RECOMMENDATIONS FROM THE POLICY AND PROJECT ADVISORY BOARD - PROJECTS TO SUPPORT MENTAL HEALTH IN RUSHMOOR –**
(Cllr Marina Munro, Chairman of Policy and Project Advisory Board)

The Cabinet considered Report No. ACE2310, which set out the work carried out by the Council's Policy and Project Advisory Board (PPAB) in respect mental health service provision in Rushmoor. The Chairman welcomed Cllr Marina Munro, Chairman of the Policy and Project Advisory Board, who was attending to report on the Board's recommendations.

Members were informed that, at its meetings in July and September, PPAB had considered evidence in relation to mental health service provision in Rushmoor, both in terms of prevention and treatment. The Board had also considered whether

residents would benefit from the Council signing the Prevention Concordat for Better Mental Health. It was noted that around £70,000 would be allocated for health-related projects from the UK Shared Prosperity Fund (UKSPF) investment plan. The Board recommended that the whole allocation should be used specifically to support mental health projects. The Cabinet expressed gratitude to the Board in bringing forward these recommendations and considered that work should continue towards the Council signing the Prevention Concordat for Better Mental Health in due course.

The Cabinet RESOLVED that

- (iii) the full UK Shared Prosperity Fund allocation for health-related projects being used specifically to support mental health projects when the proposals are brought to the Cabinet in February, 2024, as set out in Report No. ACE2310, be approved; and
- (iv) full support be expressed for the principles set out in the Prevention Concordat for Better Mental Health, as set out in the Report.

The Meeting closed at 7.42 pm.

CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE

Meeting held on Wednesday, 27th September 2023 at the Council Offices,
Farnborough at 7.00 pm.

Voting Members:

Cllr P.J. Cullum (Chairman)
Cllr S. Trussler (Vice-Chairman)

Cllr A. Adeola
Cllr C.W. Card
Cllr A.H. Gani
Cllr Christine Guinness
Cllr Nadia Martin
Cllr Nem Thapa
Cllr Jacqui Vosper
Cllr Gareth Williams

Cllr K. Dibble attended the meeting in place of Cllr Sarah Spall

Non-Voting Member:

Mr Tom Davies – Independent Member (Audit)

Apologies for absence were submitted on behalf of Cllr Sarah Spall.

16. MINUTES

The minutes of the meeting held on 26th July 2023 were agreed and signed as a correct record of the proceedings.

17. EXECUTIVE HEAD OF FINANCE AND SECTION 151 OFFICER - MR PETER VICKERS

On behalf of the Committee, the Chairman welcomed Mr Peter Vickers (Executive Head of Finance and Section 151 Officer) to his first meeting of the Committee and wished him well in his new post at Rushmoor.

18. ANNUAL OMBUDSMAN COMPLAINT REVIEW LETTER 2023 - LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN

The Committee received the Monitoring Officer's Report No. CS231907, which provided an update on the positive response and outcome of the Annual Local Government and Social Care Ombudsman (LGSCO) Complaint Review Letter.

It was noted that the LGSCO had received eight complaints directly from members of the public, of which four had been closed on initial enquiry, three had been referred back to the Council to be dealt with and one which had not been upheld. Members were satisfied that no detailed investigations had been carried out by the LGSCO during the review period of 1st April 2022 to 31st March 2023 and this meant, therefore, that no recommendations for service improvement had been made by the LGSCO.

During discussion, it was suggested that future reports on the LGSCO Complaint Review Letter should contain more details about the complaints which had been referred back to the Council to deal with.

RESOLVED: That the Monitoring Officer's Report No. CS231907 be noted.

19. **TREASURY MANAGEMENT AND NON-TREASURY INVESTMENT OPERATIONS 2022/23**

The Committee received the Executive Head of Finance Report No. FIN2314, which set out the main activities of the Treasury Management and Non-Treasury Investment Operations during 2022/23, which was a statutory requirement under the CIPFA Code of Practice on Treasury Management.

The Report advised that the Council's Treasury Team had continued to concentrate on the security of investments taking due regard of the returns available. The return on treasury management activity had been in line with the revised budget for 2022/23 and pooled funds had proved to be robust and had performed well. As a result of increased levels of borrowing, the Treasury Team continually reviewed the Borrowing Strategy, weighing up interest rate levels and risk of refinancing. The cost of both long and short-term borrowing had risen dramatically over the year, with rates at the end of March 2023 at around 2%-4% higher than those at the beginning of April 2023. Rate rises had been driven primarily by inflation and the need for central banks to control this by raising interest rates. It was further noted that borrowing levels had increased, which in turn raised the refinancing risk. The Committee was advised that levels and length of borrowing would be continually reviewed to mitigate refinancing risk.

The Committee noted that total borrowing on 31st March 2023 had been £120 million, which was a £20 million increase from 31st March 2022. The increased level of borrowing, together with the increased interest rate of borrowing, had resulted in an increased cost of borrowing of £0.865 million when compared to 2021-22.

The Committee was advised that the Council's non-treasury investments risk exposure on 31st March 2023 had been £125.9 million, of which £111.9 million was funded via external loans. The rate of return across all the Council's investments had been variable, however, the aggregate rate of return on all Council investments was in line with the estimated return for 2022/23 due to the cost associated with commercial property being clarified during the financial year.

During discussion, Members raised questions regarding: short and longer-term investments and whether it was now time to look at adjusting these; how the Council

managed the risks involved in having a portfolio of assets; and, the Council's credit rating.

RESOLVED: That the Executive Head of Finance Report No. FIN2314 be noted.

20. ANNUAL STATEMENT OF ACCOUNTS/EXTERNAL AUDIT OPINION - UPDATE

The Chairman welcomed Kalthiemah Abrahams of Ernst & Young (EY), who joined the meeting remotely via Microsoft Teams. It was noted that work on the 2020/21 audit had commenced in late August and Council Officers were working through the process of providing information requested.

In respect of other outstanding audits, Ms Abrahams referred to guidance awaited from the Department for Levelling Up, Housing and Communities in October on local authority audits and how to deal with the current audit delays.

The Committee received the final version of the Annual Audit Letter for the year ended 31st March 2020, which had been circulated with the agenda. Members noted that Senior Management had accepted the recommendations contained in the Audit Letter and that action on these was already in hand.

RESOLVED: That

- (i) the update on the 2020/21 audit by Ernst & Young be noted; and
- (ii) the final version of the Audit Letter for the year ended 31st March 2020 be noted.

21. INTERNAL AUDIT - AUDIT UPDATE

The Committee received the Audit Manager's Report No. AUD2307, which set out: an overview of the work completed towards the 2023/24 Audit Plan; a progress update on the 2023/24 Audit Plan; and, a schedule of work to be delivered in Quarter 3. An update was also given at the meeting on the table showing a summary of progress to date, where two draft audit/audit follow-up reports had now been reviewed (instead of none, as set out in the report) and that three (instead of 4) were now in progress.

The Audit Manager advised the Committee that there were six audits that had not yet been allocated for staff to complete, however, it was her opinion that this would not impact her ability to provide an assurance at the end of the year. The Audit Plan was a risk based plan, with priority given to audits that needed to be completed in order to enable the Audit Manager to provide assurance. A few changes had been made to the Audit Plan to enable more assurance levels across the organisation.

The Audit Manager advised the Committee that work was being carried out, including the use of procurement frameworks, to employ contractors to carry out audit work, when required..

RESOLVED: That the Audit Manager's Report No. AUD2307 be noted.

22. FREEDOM OF INFORMATION - ANNUAL UPDATE

The Committee considered the Corporate Manager of Legal Services Report No. LEG2301, which provided an update on how the Council had dealt with Freedom of Information (FOI) requests submitted during 2022/23.

The Committee was advised that there had been a 3% increase in response times in Quarter 1 of 2023/24 when compared with Quarter 4 of 2022/23. It was noted that there had been a 43.65% reduction in overdue requests since 7th June 2023 and it was hoped to be able to reduce this much further by December 2023.

The Corporate Manager of Legal Services advised that Rushmoor was among a large number of Councils that had fallen behind in answering FOI requests as a result of the Covid pandemic. It was noted that an action plan was in place to reduce the Council's backlog and that longer-term plans were being drafted to reduce the amount of time it took to respond to FOI requests, including publishing more information on the Council's website.

During discussion, the Corporate Manager of Legal Services undertook to provide regular updates on dealing with the backlog of FOI requests to be answered.

RESOLVED: That

- (i) the Corporate Manager of Legal Services Report No. LEG2301 be noted;
- (ii) the Corporate Manager of Legal Services be asked to review the FOI system for logging requests to make the system as robust as possible (assuming no additional budget for 2023/24); and
- (iii) Officers be asked to continue their work to reduce the number of overdue FOIs within the system by December 2023, following the Information Commissioner's Officer guidance notes.

The meeting closed at 8.07 pm.

DEVELOPMENT MANAGEMENT COMMITTEE

Report of the meeting held on Wednesday, 11th October, 2023 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr S.J. Masterson (Chairman)
Cllr Marina Munro (Vice-Chairman)

Cllr Jib Belbase
Cllr P.J. Cullum
Cllr C.P. Grattan
Cllr Michael Hope
Cllr Halleh Koohestani
Cllr Calum Stewart

Apologies for absence were submitted on behalf of Cllr A.H. Gani, Cllr Sophie Porter and Cllr D. Sarki.

Cllr Christine Guinness, Cllr S. Trussler and Cllr G. Williams attended the meeting as a Standing Deputy.

Non-Voting Member

Cllr G.B. Lyon (Planning and Economy Portfolio Holder) (ex officio)

30. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

31. MINUTES

The Minutes of the Meeting held on 13th September, 2023 were approved and signed as a correct record of proceedings.

32. REPRESENTATIONS BY THE PUBLIC

In accordance with the guidelines for public participation at meetings, and in particular major planning applications, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
23/00668/FULPP	No. 69 Marrowbrook Lane, Farnborough	Mr Paul Rosewarne, No. 67a Marrowbrook Lane, Farnborough	Against
23/00668/FULPP	No. 69 Marrowbrook Lane, Farnborough	Ms Temi Agunbiade, Director - Beyond Vision Transitions, No. 141 Frimley Road, Camberley	In Support

33. **PLANNING APPLICATIONS**

RESOLVED: That

- (ii) consideration be deferred to a future meeting for the following application:

23/00668/FULPP No. 69 Marrowbrook Lane, Farnborough

- (iii) the following application be determined by the Executive Head of Property and Growth, in consultation with the Chairman:

* 23/00519/FULPP Coltwood Business Centre, No. 3 Pickford Street, Aldershot

- (iii) the applications dealt with by the Executive Head of Property and Growth, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Executive Head of Property and Growth's Report No. PG2335, be noted

- (iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

21/00271/FULPP Block 3, Queensmead, Farnborough

** 22/00340/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot

23/00597/FULPP Land at No. 127 Orchard Rise, La Fosse House, No. 129 Ship Lane, and Farnborough Hill School, No. 312 Farnborough Road, Farnborough

* The Executive Head of Property and Growth's Report No. PG2335 in respect

of these applications was amended at the meeting.

** It was agreed that site visits would be arranged to these sites

34. **ALDERSHOT BUS STATION - APPLICATION NO. 22/00029/FULPP**

The Committee received the Executive Head of Property and Growth's Report No. PG2337 regarding Planning Application No 22/00022/FULPP – Proposed mixed re-development of site at Aldershot Bus Station, No. 3 Station Road, Aldershot. The Committee had been asked to authorise the removal of Condition No. 29, precluding redevelopment of the former Aldershot Bus Station site until alternative bus connection provision had been provided in the vicinity of the Aldershot Railway Station.

Following discussion it was **AGREED** that the condition be removed.

35. **ESSO PIPELINE PROJECT**

Katie Herrington, Principle Planning Officer, gave a verbal update to the Committee on the position regarding the agreement of all outstanding legal agreements including the Environmental Improvement Plan pursuant to the Development Consent Order for the renewal and partial realignment of the Southampton to London ESSO fuel pipeline which crossed the Borough of Rushmoor.

It was noted that all pipelines were now underground, covered and snagging was currently being carried out. It was expected that the new playground would be open by school half term in October and it had been agreed that the playground which was installed during works would be kept as a permanent facility. The playgrounds would be maintained by the Council going forward once hand over was complete.

In response to a query it was advised that cycle path lighting was being installed and the lighting units were being funded by ESSO.

RESOLVED: that the update be noted.

36. **APPEALS PROGRESS REPORT**

The Committee received the Executive Head of Property and Growth's Report No. PG2336 concerning the following appeal decisions:

Application / Enforcement Case No.	Description	Decision
23/00045/FULPP	A new appeal against the refusal of the erection of a two-storey side extension at No. 94 Field Way, Aldershot	New appeal to be determined

RESOLVED: That the Executive Head of Property and Growth's Report No. PG2336 be noted.

The meeting closed at 9.30 pm.

DEVELOPMENT MANAGEMENT COMMITTEE

Report of the meeting held on Wednesday, 8th November, 2023 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Marina Munro (Vice-Chairman)

Cllr Jib Belbase
Cllr P.J. Cullum
Cllr A.H. Gani
Cllr C.P. Grattan
Cllr Michael Hope
Cllr Halleh Koohestani
Cllr Sophie Porter
Cllr D. Sarki
Cllr Calum Stewart (In the Chair)

Apologies for absence were submitted on behalf of Cllr S.J. Masterson.

Cllr Mrs. D.B. Bedford attended the meeting as a Standing Deputy.

Non-Voting Member

Cllr G.B. Lyon (Planning and Economy Portfolio Holder) (ex officio)

37. CHAIRMAN

Due to the absence of the Chairman (Cllr S.J. Masterson) and taking account that the two main items were situated in the ward of the Vice-Chairman (Cllr Marina Munro), the Committee AGREED to appoint Cllr Calum Stewart as the Chairman for the meeting.

38. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

39. MINUTES

The Minutes of the Meeting held on 11th October, 2023 were approved and signed as a correct record of proceedings.

40. REPRESENTATIONS BY THE PUBLIC

In accordance with the guidelines for public participation at meetings, and in particular major planning applications, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
23/00668/FULPP	No. 69 Marrowbrook Lane, Farnborough	Ms Temi Agunbiade, Director - Beyond Vision Transitions, No. 141 Frimley Road, Camberley	In Support
2300597/FULPP	Land at No. 127 Orchard Rise, La Fosse House, No. 129 Ship Lane and Farnborough Hill School, Farnborough	Lisa Bevan 13 Woodland Crescent, Farnborough	Against
2300597/FULPP	Land at No. 127 Orchard Rise, La Fosse House, No. 129 Ship Lane and Farnborough Hill School, Farnborough	Mr George Britton Rushmoor Cycle Forum	Against
2300597/FULPP	Land at No. 127 Orchard Rise, La Fosse House, No. 129 Ship Lane and Farnborough Hill School, Farnborough	Thomas Rumble Woolf Bond Planning, The Mitfords, Basingstoke Road, Three Mile Cross, Reading. RG7 1AT	In Support

41. PLANNING APPLICATIONS

RESOLVED: That

- (i) permission be given to the following application, as set out in Appendix “A” attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

* 23/00668/FULPP No. 69 Marrowbrook Lane, Farnborough

- (ii) permission be refused for the following application, as set out in Appendix "A" attached hereto:
 - * 23/00597/FULPP Land at No. 127 Orchard Rise, La Fosse House No. 129 Ship Lane and Farnborough Hill School
 - (iii) the following application be determined by the Executive Head of Property and Growth, in consultation with the Chairman:
 - * 23/00688/FULPP Redan Road Depot, Redan Road, Aldershot
 - (iv) The application was withdrawn by the applicant following publication of the agenda
 - 23/00602/FULPP No. 7 Avon Close, Farnborough
 - (v) the applications dealt with by the Executive Head of Property and Growth, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Executive Head of Property and Growth's Report No. PG2339, be noted
 - (vi) the current position with regard to the following applications be noted pending consideration at a future meeting:
 - 21/00271/FULPP Block 3, Queensmead, Farnborough
 - ** 22/00340/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot
 - 23/00713/FUL Manor Park Cottage, St. Georges Road East, Aldershot
 - 23/00765/FULPP Aldershot Park Crematorium, Guildford Road, Aldershot
- * The Executive Head of Property and Growth's Report No. PG2339 in respect of these applications was amended at the meeting.
- ** It was agreed that site visits would be arranged to these sites

42. **PLANNING APPLICATION NO. 23/00597/FULPP - LAND AT NO. 127 ORCHARD RISE, LA FOSSE HOUSE, NO. 129 SHIP LANE AND FARNBOROUGH HILL SCHOOL**

The Committee considered the Head of Property and Growth's Report No. PG2339 regarding the demolition of the existing care home and dwelling, repairs and works to the kitchen garden wall and the erection of 30 residential units, associated access works, drainage works, tree works, car parking and hard and soft landscaping at land at No. 127 Orchard Rise, La Fosse House, No. 129 Ship Lane and Farnborough Hill School, Farnborough.

Before consideration of the application, the Committee was addressed by Ms. Lisa Bevan and Mr George Britton in opposition and Mr Thomas Rumble in support of the application.

During consideration of the application, Members spoke of issues relating to the scale, height and proximity of the flatted development to the existing garden wall and the balance and harm to the conservation area and heritage aspects of the site. It was considered that, on balance the harm outweighed the public benefit of the scheme

The Committee agreed that the final wording of the refusal should be drafted for the Chairman's approval.

RESOLVED: That planning permission be refused, as set out in Appendix "A" attached hereto for the reasons mentioned therein.

43. **APPEALS PROGRESS REPORT**

The Committee received the Executive Head of Property and Growth's Report No. PG2340 concerning the following appeal decisions:

Application / Enforcement Case No.	Description	Decision
23/00306/ADVPP	A new appeal against the refusal of planning permission for advertising consent at No. 41 Station Road, Aldershot	New appeal to be determined
23/00055/FULPP	Appeal against refusal of planning for the retention of boundary fencing and electric gates at No. 27 Church Road East, Farnborough	Appeal dismissed
23/00072/ADVPP	Appeal against refusal of advertising consent at Empire Banqueting and Hall, Aldershot	Appeal allowed

RESOLVED: That the Executive Head of Property and Growth's Report No. PG2340 be noted.

44. **PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JULY 2023 - SEPTEMBER 2023**

The Committee received the Executive Head of Property and Growth's Report No. PG2341 which provided an update on the position with respect to achieving performance indicators for the Development Management Section of the Planning

Service and the overall workload of the Section for the quarter from 1st July to 30th September 2023.

RESOLVED: That the Executive Head of Property and Growth's Report No. PG2341 be noted.

The meeting closed at 9.24 pm.

Development Management Committee

Appendix "A"

Application No. & Date Valid: 23/00597/FULPP

14th January 2022

Proposal: Demolition of the existing care home and dwelling, repairs and works to the kitchen garden wall and the erection of 30 residential units, associated access works, drainage works, tree works, car parking, hard & soft landscaping at Land At Orchard Rise 127 And La Fosse House 129 Ship Lane And Farnborough Hill School 312 Farnborough Road Farnborough Hampshire

Applicant: Tom Rumble

- Reasons:**
- 1 The proposed development, by virtue to its bulk and massing, and proximity to the Curtilage Listed Wall, and prominence within the Farnborough Hill Conservation Area and Grade 1 Listed Building Farnborough Hill, would result in harm to the significance of the Heritage Assets (Grade 1 Listed Building + Curtilage Listed Wall, and Farnborough Hill Conservation Area). Such identified harm would not be outweighed by the public benefits of the proposal. The proposal would be contrary to the National Planning Policy Framework, and Policy HE2 and HE3 of the Local Plan.
 - 2 In the absence of a satisfactorily completed S106 agreement, the proposals fail to make satisfactory provision for public open space in accordance with the requirements of policy DE6 of the adopted Rushmoor Local Plan (2014-2032).
 - 3 In the absence of a satisfactorily completed S106 agreement, the proposal fails to secure satisfactory provision of Affordable Housing in accordance with the requirements of Policy LN2 of the adopted Rushmoor Local Plan (2014-2032)
 - 4 In the absence of a satisfactorily completed S106 agreement, the proposed development makes no provision to address the likely significant impact of additional residential units on the objectives and nature conservation interests of the Thames Basin Heaths

Special Protection Area. The proposals are thereby contrary to the requirements of retained South East Plan Policy NRM6 and Policy NE1 of the Rushmoor Local Plan (2014-2032).